

**First Lutheran Church of Aitkin, Minnesota  
Congregation Council Special Meeting Minutes**

**DATE/TIME:** Sunday, March 22<sup>nd</sup>, 2020 (2:00 p.m.) **LOCATION:** GoTo Meeting **MEETING:** \_\_\_ Regular X Special

**COUNCIL MEMBERS PRESENT:** Pastor Reggie Denton; David Meyer; Jessi Goble; Todd Werner; Sue Landsverk; Kim Jones; Lynne Kellerman; Philip Martin; Dori McMillan; Chancy Nordick;

**COUNCIL MEMBERS ABSENT:** Lucas Moen; Pastor Jordan Gades;

**OTHERS PRESENT:** **Staff:**

**Guests/Visitors:**

**NOTICE:** X Posted Electronically; \_\_\_ Mailed; \_\_\_ Emailed; Objection: \_\_\_ Yes X No

<b>Agenda Item</b>	<b>Presentation/Discussion</b>	<b>Recommendation/Action</b>
<b>Call to Order</b>	By: David Meyer At: PM	Quorum: YES; NO;
Opening Prayer		
Stories of God at work in the mission & ministry of FLC		
<b>Business Meeting</b>		
1. CoVid 19 Workplace procedures for routine work in FLC offices	A. Each staff member in own office w/doors shut; communicate via telephone, text, email; sanitize own areas at beginning and end of time period in office. Maintain social distancing; Jill or one designate would be allowed to respond to door contacts for emergency food boxes.	Motion to approve: Jessi Goble Second: Sue Landsverk Motion passed
	B. Restrict the Kings Men from entering the church to perform normal duties during the CoVid 19 quarantine. At this time Sue or a staff member would assist Barb.	Motion to approve: Jessi Goble Second: Dori McMillan Motion passed
2. Safe Combination	Recommendation for Barb to obtain the safe combination from King's Men. Then place the safe combination, along with instructions on how to change the combination in the FLC Safety Deposit Box at Security State Bank.	Motion to approve: Kim Jones Second: Lynne Kellerman Motion passed
3. Safety Deposit Box Access	Recommend the following individual's names be included on the signature card for access to the First Lutheran Church Safety Deposit Box at Security State Bank: Jill Blanchette, Sue Landsverk, Jessi Goble, Todd Werner and David Meyer. All additional names be removed.	Motion to approve: Dori McMillan Second: Chancy Nordick Motion passed
4. Recognized Signatories for checks written on First Lutheran Church of Aitkin accounts	Recommend the following individual's names be included on the signature card for signing checks written by First Lutheran Church: Barbara Bendson, Sue Landsverk, Jessi Goble, Todd Werner and David Meyer. All other names be removed.	Motion to approve: Dori McMillan Second: Lynne Kellerman Motion passed

5. Maximum number of individuals gathered for Streaming Worship, funerals, and other events at First Lutheran Church of Aitkin	Recommend adopting guideline that limits the number of people that can gather in the Sanctuary for streaming worship, including member funerals or other events to 10.	Motion to approve: Pastor Reggie Denton Second: Dori McMillan Motion passed
6. Recommendation for remote access by one staff	Recommend taking the necessary steps with DataComm to obtain a single remote license for Church Windows and to have DataComm perform the necessary work for this remote operation, as well as establishing a secured access to the Shared Drive at First Lutheran Church. This would presumably be for Jill to work from home, however, should she become ill it may be necessary for Beth to fulfill the role. There is a laptop available for the individual to use.	Motion to approve: Phil Martin Second: Sue Landsverk Motion passed
7. Frequent Council GoTo Meetings During “Shelter-In-Place” operation at First Lutheran Church	Propose weekly GoTo Meetings for updates with Council. <ul style="list-style-type: none"><li>● One thought is if Barb routinely comes in on Mondays, we could plan on a financial update with the entire council.</li><li>● It is our strong feelings that the virus situation will get worse the next few weeks as infection rates continue to rise. We also do not know what the government will do.</li></ul>	Schedule is Tuesdays at 7:00 Pm
● Closing Prayer		Pastor Reggie
● Meeting Adjourned	Motion to adjourn at 3:37 PM	Motion: Jessi Goble Second: Dori McMillan
<b>Executive Session</b>		

Secretary: Todd Werner Date: 3/22/2020