

**First Lutheran Church of Aitkin, Minnesota
Congregation Council Meeting Agenda**

DATE/TIME: Thursday, December 17, 2020 (6:30 p.m.) **LOCATION:** GoTo Meeting

MEETING: Regular Special

COUNCIL MEMBERS PRESENT: Pastor Reggie Denton; Pastor Jordan Gades; David Meyer; Jessi Goble; Todd Werner; Sue Landsverk; Kim Jones; Lynne Kellerman; Philip Martin; Dori McMillan; Lucas Moen; Chancy Nordick;

OTHERS PRESENT: Staff:

Guests/Visitors:

NOTICE: Posted Electronically; Mailed; Emailed; Objection: Yes No

Call to Order	By: David Meyer; At: 6:34 PM	Quorum: YES X NO;
Opening Prayer	P Reggie	
Stories of God at work in the mission & ministry of FLC	Lucas; Virtual concert at school very soon Sue; commented that advent service was nice About 60 hits on youtube	
Business Meeting		
Agenda Item	Presentation/Discussion	Recommendation/Action
1. Agenda	One change on the agenda. Food shelf injury update Motion: To Approve agenda.	Motion; By Sue Second: By Phil Motion;
2. Consent Agenda a. Council Meeting Minutes 11/19/2020 b.	Motion: To approve consent agenda Kim asked about the office manager's report. Dave Meyers; Church use committee, Dave is concerned about viability and effectiveness. Friendship committee is inactive at this point. K Jones asked about Jill's time spent in the sound booth after hours, asked if she was getting paid for it. P Reggie; Expressed opinion that she is working the sound booth in the evenings and it's seen as an extension of her paid time. P Jordan, "most activities start after 4:00 and they are asking her to be there". D Meyers and T Werner are going to speak with her, address her job responsibilities. Sue mentioned possible "trade time" to compensate.	Motion: By Lynne Second: By Jessi Motion carried

<p>3. Sr. Pastor Reggie's: a. Report & Expense Report, and b. Sr. Pastor Housing Allowance Request</p>	<p>P Reggie talked about things that have been added to schedule. Christmas services are being recorded this upcoming week. Trying to make services extra special. 29 videos are part of the live stream service.</p> <p>Maria Chapel Christmas Eve service; Asked Men in Mission for possible decorating at chapel for service. No response from the Men in Mission so it looks like a "No Go" for decorations. Kim and Sue talked to many people that are coming.</p> <p>For 12/27, the Synod is producing a service that we will be using for the Sunday service so volunteers can take that Sunday off. Last week of December, P Reggie will be working from home.</p> <p>Hope to resume some activities. If schools open, we would need an action plan to begin affirmation activities.</p> <p>D Meyers; If sport activities start again, we will have other groups wanting to resume their activities also. Do we need to address this? He will direct safe team to meet and address some of these items, and make a recommendation to the council.</p> <p>Provisional Motion: To proceed with recommendations from Governor regarding restarting sports/activities that will impact affirmation and groups using church building.</p> <p>Request for \$18000.00 of salary to be designated for housing.</p> <p>Motion: To approve P Reggie's monthly report, expense report, and request for taking \$18K from P Reggie's salary and applying it to his housing allowance.</p>	<p>Provisional Motion: By Chancy Second:By Lynne Motion Carried</p> <p>Motion to approve P Reggies reports and request by: Jessi Second: By Sue Motion carried</p>
<p>4. Assoc. Pastor Jordan's Report</p>	<p>He has been doing a lot of editing lately.</p> <p>We should begin thinking about a procedure and practicing procedure for annual meeting</p> <p>Motion: To Approve P Jordan's Report</p>	<p>Motion: by Jessi Second: by Lynne Motion Carried</p>
<p>5. Bylaws Updates</p>	<p>a. Remove all other graphics to eliminate duplicity with the CRs. This also allows for changes to all committees and ministries to be taken at the council level, without congregational voting.</p> <p>b. Revised B1.03.03(d)(v)</p> <p>c. Replace B1.01 Organizational Structure</p> <p>d. Insert new B4.03 and renumber all subsequent sections in B4.</p> <p>Motion: To approve changes to Bylaws as presented by D Meyer.</p>	<p>Motion: By P Reggie Second: By Kim Motion Carried</p>

<p>6. Continuing Resolutions Updates</p>	<p>a. Revise CR3 Administration Committees:</p> <ul style="list-style-type: none"> i. Remove the stewardship group and place them as a new ministry group; ii. Revise CR3.01, the Audit Committee’s description, makeup, terms, scope, and duties to be consistent with the ELCA Audit Committee Guidance Document. <p>b. Revise Ministry Leadership Group to include Stewardship</p> <p>c. Insert new CR5.05 Stewardship Ministries.</p> <p>d. Renumber current CR5.05 to CR5.06 then renumber all subsequent subparts accordingly.</p> <p>e. Add new CR6 to permit congregation meetings to be held via remote communication. This is necessary to hold our annual meeting in other than in-person per NE MN Synod guidelines. NOTE: Once the revised Bylaws are approved at the annual meeting, we will then remove this resolution at a subsequent council meeting.</p> <p>Motion: To approve changes to CR’s as presented by D Meyer.</p>	<p>Motion: By Sue Second: By Lynne Motion Carried</p>
<p>7. Multi-Point Parish Opportunities</p>	<p>Proposed dates provided did not work. No new dates have been established. Nothing to report at this time.</p>	
<p>8. Annual Meeting Planning</p>	<p>February 21st will be the date of the meeting. We are planning on a virtual meeting. The weekends prior will be set aside for practice. Also discussed was an option of having a combination virtual/live meeting, and/or having people vote after the meeting, in person using written ballots.</p> <p>Motion: To approve February 21st for annual meeting.</p> <p>Dori volunteered for producing the broadcast.</p> <p>D Meyer; We should have a parliamentarian present.</p> <p>P Reggie, Asked when council members are officially done with their term. Response; after the annual meeting.</p>	<p>Motion: By Sue Second: By Dori Motion: Carried</p>
<p>9. Nominating Committee Update</p>	<p>D Meyer; Nominating committee has been trying to recruit younger members with little success.</p> <p>Dave reviewed members that have agreed to serve on various ministries.</p> <p>Kim: Nominating committee should make congregation more aware of the ministries that need help.</p> <p>D Meyer; Nominating committee is going to take a break until after Christmas and then begin again.</p>	

10. Finance Committee Status of 2021 Budget	<p>Sue; Not a lot of ministries budget requests.</p> <p>Not sure how much money and donations will be available for next and they are not making a budget at this time. Too much uncertainty. They will meet again in January and hopefully will have a clearer idea.</p> <p>D Meyer; We are more than \$100K less in pledges from this time last year. Giving is down, but so is expenses. At the end of December we will be 9 months into Covid and will have a clearer idea.</p> <p>Kim: We need to make congregation aware of our expenses. Especially our overhead.</p> <p>D Meyer; We came in to 2020 with \$60K in our checking. We have used up about half of that cushion.</p> <p>Sue: We are required to have a budget to present to congregation at annual meeting.</p>	
11. 11/30/2020 Financial Report w/Updates	<p>D Meyer; We are down \$61K. Building fund is holding at the 2 month reserve. Pledges for building fund doesn't meet monthly payments as of this date. P Reggie, Asked if there has there been any response from Christmas letter for donations. Letter just went out according to P Jordan.</p> <p>Motion: To approve financial report</p>	<p>Motion: By Jessi Second: By Lynne Motion Carried</p>
12. Faith Formation Proposal to Create a CYF Board		<p>Tabled to January Meeting</p>
<ul style="list-style-type: none"> Safety Committee Update Regarding Injury of Food Shelf Volunteer 	<p>Todd; Updated council on injury status, insurance implications. No actual claim has been filed as of this date. Discussion regarding "Use of Church" forms that should have been filled out by group(s) and were not.</p>	
<ul style="list-style-type: none"> Closing Prayer 	<p>D Meyer</p>	
<ul style="list-style-type: none"> Meeting Adjourned 	<p>Motion: To adjourn at 8:17 pm</p>	<p>Motion: by Chancy</p>
Executive Session		

Secretary: Todd Werner Date: 12/17/2020